

# BIG CEDAR

www.bigcedar.com

## CONFERENCE EVALUATION FORM

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company/Association: \_\_\_\_\_ Address: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

1. In general, how do you rate your experience at Big Cedar?

Excellent  Good  Fair  Poor

2. How do you rate Big Cedar as a meeting space compared to others you have experienced?

Excellent  Good  Fair  Poor

Why? \_\_\_\_\_

3. Please rate your experience in terms of value for price paid:

Excellent  Good  Fair  Poor

4. How did you become acquainted with Big Cedar as a meeting space?

Previous Event  Advertisement in \_\_\_\_\_

Geographic Location  Other \_\_\_\_\_

5. Why did you select Big Cedar as the location for your meeting?

Rates  Unique Setting

Geographic Location  Other \_\_\_\_\_

6. What do you feel are our strongest features at Big Cedar?

- Conference Facilities
- In-meeting services
- Pre-meeting planning
- Audio/Visual equipment, support services
- Reservation system
- Hotel Accommodations
- Food and Beverage facilities/services
- Banquet food and beverage facilities/services
- Recreation facilities
- Spouse programs
- Evening Entertainment

7. Where would you recommend improvements at Big Cedar?

- Conference Facilities
- In-meeting services
- Pre-meeting planning
- Audio/Visual equipment, support services
- Reservation system
- Hotel Accommodations
- Food and Beverage facilities/services
- Banquet food and beverage facilities/services
- Recreation facilities
- Spouse programs
- Evening Entertainment

Why? \_\_\_\_\_

8. How would you rate the cleanliness of your meeting space?

Excellent  Good  Fair  Poor

9. How do you rate our staff, taking into consideration professionalism, efficiency, and friendliness?

	Excellent	Good	Fair	Poor
Conference Service Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Group Sales Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Group Rooms Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Banquets Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Banquet/Meeting Set-up	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audio Visual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Front Desk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone Operators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dining Outlets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shuttle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housekeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guest Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Team Building Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fitness Center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marina	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stables	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dogwood Canyon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Golf	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Is there anyone on our staff you want to note for exceptional service?

\_\_\_\_\_

11. Was your master bill prepared accurately and delivered promptly?

Yes  No

12. Will you recommend Big Cedar to a business associate or friend?

Yes  No

13. Will you consider holding another meeting at Big Cedar?

Yes  No

If yes, when? \_\_\_\_\_

14. Additional Comments: \_\_\_\_\_

\_\_\_\_\_